Request for Quotation (RFQ)

For

Supply of

Denatured Anhydrous Ethanol

at Terminals of PAN India during

Ethanol Supply Year (ESY) 2025 – 2026

Cycle - 1

Reliance
Industries Limited

Date: 05.09.2025

Dear Sir / Madam,

Subject: Request for Quotation (RFQ) For Supply of 586 TKL of Denatured Anhydrous Ethanol at PAN India Terminals of Reliance Industries Ltd. (RIL) during Nov'25 – Oct'26 of Ethanol Supply Year (ESY) 25-26.

You are invited to submit your competitive bid for supply of Denatured Anhydrous Ethanol - IS 15464:2022, quantities (in KL) at various Terminals / Locations of RIL across PAN India for the period of ESY 25-26 on the terms and conditions contained in this tender document.

- **Product:** DENATURED ANHYDROUS ETHANOL.
- **Specification:** As in attachment based on IS 15464:2022 and revision from BIS from time to time produced from indigenous raw materials route for petrol blending.
- **Purchase Order period**: Nov 2025 – Oct 2026
- **Delivery terms**: On delivered basis at our intended terminal (s) through Ethanol Industry Standard of OISD 167 guidelines Tankers.

This RFQ / BID document consists of the following Annexures, which are enclosed / part of bidding forms.

SN	Description	Annexure Number
1	Bid Details, T&C & Declarations	Enclosure – A
2	Bank Guarantee Format	Annexure – 1
3	Industry Quality Manual for Ethanol and Blends (15464_2022)	Annexure – 2
4	Indemnity Bond by the Supplier	Annexure – 3
5	Pre-Loading Checklist New (Ethanol)	Annexure – 4
6	Quantity details for ESY 25-26 – Cycle 1	Annexure – 5
7	Format for Bid Submission ESY 25-26 – Cycle 1	Annexure – 6
8	General Conditions of Procurement RIL	Annexure – 7
9	Special Conditions of Procurement RIL	Annexure – 8
10	Safety Document of RIL	Annexure – 9
11	Anti-Bribery and Anti-Corruption	Annexure – 10
12	Explosive approval-TT-fittings	Annexure – 11
13	Supplier Code of Conduct	Annexure – 12
14	Government Transportation Slabs 25-26	Annexure – 13
15	List of RIL Terminals (Delivery Location)	Annexure - 14
16	Form P29 for Material supply.	Annexure - 15

SUPPLIERS TO TAKE A NOTE OF THE FOLLOWING:

This RFQ event is being managed through an online portal, which can be accessed through the following URL:

- **For Registered Suppliers =** https://supplierfirst.ril.com/
- **For Unregistered Suppliers =** https://rfxmanager.ril.com/security/login?redirectURL=https://rfxmanager.ril.com/rfxsuplr/login

***IMPORTANT NOTE:** Your online bid should be submitted on or before the due date & time of this tender.* E-tender system will automatically close on the due date and time and Supplier will not be able to submit their bids after the closing time. Bids submitted after the due date and time of closing of Quantity Bid tender or not in the prescribed format are liable to be rejected. RIL does not take any responsibility for any delay in submission of online bids due to connectivity problem or non-availability of website etc. No claims on this account shall be entertained.

A) How to access RFX manager:

1. It is not MANDATORY to be a Registered supplier of RIL to participate in this tender. You can also participate in this tender without registration. Only when you are shortlisted, you will be guided further to supplier registration process.
2. If you are using https://rfxmanager.ril.com/security/login?redirectURL=https://rfxmanager.ril.com/rfxsuplr/login kindly login using registered e-mail ID on the above link, preferably using Google Chrome.
3. If you're using RFX Manager for the first time, kindly generate your password using 'Forgot Password' on the login screen.
4. If you are using https://supplierfirst.ril.com/ please login with your registered supplier ID. Then go to RFX manager section in the Sourcing Section.
5. After login, if you are using RFX manager for the first time-
    a. Review the instructor led training schedule in Broadcast section
    b. Refer to the training video and Supplier FAQ in the training section

B) System Support / Helpline Details (Email IDs and Phone no.): In case of any technical difficulty whiling bidding in tender, please write a mail so that, the Support team can promptly get in touch with you and provide the required assistance.

1. **Supplier manual:** A user guide for the RFX portal, titled *"User Guide: RFX Manager"*, is attached with this RFX for ready reference.
2. **RFX System support Team:** If you encounter any issues with the portal or login, please contact:
    - Email: **PNC.helpdesk@ril.com** **&** Phone: **+91 22-79678166 / 79682171**
    - You are requested to send your query by email to the RFX System Support Team, with a copy marked to the **Procurement Team - HO**, to help expedite resolution

3. **Procurement Team - HO:** In case you do not receive a timely response from the System Support Team, you may escalate the issue to;

    - Mr. Chandan Srivastava – Email: chandan.srivastava@jiobp.com | Phone: 8452888834
    - Mr. Aniket Shirke – Email: aniket.shirke@jiobp.com | Phone: 9594329949

    Escalation Contacts:

    - Escalation 1: Mr. Chetan Gogawale – Email: chetan.gogawale@jiobp.com | Phone: 9967547502
    - Escalation 2: Mr. Kapil Jain – Email: kapil.jain@jiobp.com | Phone: 9967011369

Please note that the Terms & Conditions mentioned in Enclosure A and Annexures I to XV collectively form an integral part of this Tender and are binding on all suppliers.

Thanking you,

Yours faithfully,
FOR Reliance Industries Limited

Enclosure A: Bid Details, T&C & Declarations of RFQ/BID Document

1. **Filling Quantity Bid -** Suppliers shall quote Ethanol quantities in KL to be supplied by them against the requirement of RIL, location wise, feedstock category wise and month wise for the period 01st November, 2025 to 31st October, 2026 of ESY 25-26.

2. **Bid Validity –** The Validity of the Bid will be till 30.11.2025.

3. **Method per ESY Monthly -** Suppliers shall quote Ethanol quantities to be supplied by them against monthly requirement of RIL, location wise / feedstock category wise/ month wise in the quantity bid.

4. **Quantity allocation -** The allocation of ethanol quantity from various feedstock shall be at the discretion of RIL. Suppliers agree that RIL reserves the right to place LOI/PO for the full quantity bid by the Suppliers or any part quantity, location/s and to decide the monthly allocation, at its sole discretion. No claim shall be made or maintainable on this account. Individual bids may be rejected or the entire Tender cancelled at the sole discretion of RIL, without any liability to RIL for the same.

5. **Bidding Rule -** The total/combined quantity offered by the Supplier in this Quantity Bid shall not exceed their total licensed capacity.

6. **Details of Supplier -** Suppliers need to enter the following in the quantity bid form.
    a) Complete Address of Supplier's Distillery / Sugar factory
    b) PINCODE of the exact location of plant
    c) Distillery / Sugar factory State
    d) Quantity should be offered for each Terminal locations in Kilo Liters (KL) for each month.
    e) Supplier may choose to quote quantities for supply of ethanol from one or more feed stock.
    f) Production capacity of the plant in KL per Day.
    g) Distance (in KM) of supplier’s plant to RIL Terminal

7. **Minimum Monthly Feedstock Quantity to be considered while bid submission –**
    a) Minimum 800 KL / month / feedstock at Bhopal & Jamnagar Terminal &
    b) Minimum 400 KL / month / feedstock at Rewari, Kanpur, Haldia & JNPT Terminal.

    For remaining terminal locations, no capping on bidding of minimum quantity per KL / month / feedstock.

8. **Submission of Mandatory Documents -** Suppliers shall ensure that they will submit the following documents for each and every supply made by them (and these are mandatory): -
    a) GST Certificate having mention of unit/plant address in annexure of GST.
    b) Valid PESO license copy.
    c) Valid Consent to Operate (CTO) copy.
    d) Manufacturer’s Invoice for the concerned supply with details of Batch Number/Original COA etc.

9. **Source of Ethanol Supply -** Ethanol manufactured from Sugarcane Juice/ Sugar Syrup, B-Heavy Molasses, C Heavy Molasses or from Damaged Food Grains, Maize, Surplus Rice sourced from FCI are to be categorized and quoted under the respective column in the price bid form accordingly.

10. **Delivery Period -** Deliveries will be based on Call-outs / indents placed by the receiving RIL terminal location to the Supplier.

11. **PRICE Basis -** Delivered at RIL intended site/location Rs/KL = Basic Price Rs/KL + Transportation Rs/KL + GST as applicable at actual

    (Basic price as declared by Government of India/ MOP&NG/PIB Circulars/PSU OMCs for all grades)

    The import fee applicable for supply of ethanol in any of the states shall be payable by RIL.

12. **Payment terms** - Payments will be released within 15 days from receipt of correct material at RIL Terminal and also subject to submission of correct Invoice and compliance to necessary documentation as per Excise / GST LAW. Payment is subject to GRN (Goods Receipt Note) in system and certification of EIC. Any penalty levied or recommended by EIC shall be deducted from payment due to Supplier.

13. **Transportation Cost -** Transportation rates to be submitted in applicable as per slabs mentioned below:

		Annexure 13 - Government Transportation Slabs 25-26
SN	**Distance in KM**	**Rate in Rupees Per KL**
1	0 to 75	306 Rs/KL
2	> 75 to 200	333 + 2.24 Rs/KL/KM@
3	> 200 to 300	333 + 2.24 Rs/KL/KM@
4	> 300 to 400	444 + 2.24 Rs/KL/KM@
5	> 400 to 500	555 + 2.24 Rs/KL/KM@
6	> 500 to 600	666 + 2.24 Rs/KL/KM@
7	> 600 to 700	777 + 2.24 Rs/KL/KM@
8	> 700 to 800	888 + 2.24 Rs/KL/KM@
9	> 800 to 900	1110 + 2.24 Rs/KL/KM@
10	> 900 to 1000	1221 + 2.24 Rs/KL/KM@
11	> 1000 to 1100	1443 + 2.24 Rs/KL/KM@
12	> 1100 to 1200	1554 + 2.24 Rs/KL/KM@
13	1200 and above	1554 + 2.24 Rs/KL/KM@ (@2.24 Rs/KL/KM shall be applicable on the actual one-way distance)

Above rates are based on the prevailing Industry rate. In case the rate is revised by the industry, the same shall be applicable with immediate effect.

Distance slabs of the distillery unit of Suppliers is the one-way distance in KM, between nearest RIL in-gate and the Distillery unit's out-gate taken as per google API.

These rates are based on average Diesel RSP in all Metros i.e. Delhi, Mumbai, Kolkata and Chennai city as on 23.09.24 and shall be considered as benchmark rate for subsequent quarter wise escalation / de-escalation.

Escalation / De-escalation clause linked with HSD rate is applicable on above mentioned transportation rates. The transportation rates under above slabs shall be reviewed / revised by RIL on quarterly basis (during the ESY) if there is a variation of minimum 2% in Diesel rates from last revision benchmark rate.

The formula for the same shall be as under:

$$\text{Increase / Decrease (in Rs/KL/Km)} = \frac{\text{Increase/Decrease in 1 Litre of HSD RSP (Rs/Ltr)}}{\text{34 KL x 3.5 KM/Ltr}}$$

Benchmark rate will be calculated on a quarterly basis one month before the beginning of the applicable quarter as under:

Benchmark Rate = Average RSP of HSD for preceding 3 Months for Delhi, Mumbai, Kolkata and Chennai City.

i.e. For ESYQ1 (Nov-Jan.26), the benchmark rate will be average RSP of HSD for Jul-Sept.25 and likewise for remaining ESYs

14. **Payment of Differential amount -** The differential transportation cost arising out of revision in transportation rate for Purchase Orders already made shall be settled by RIL thru separate POs or by any other process as decided by RIL. Ethanol Suppliers will raise separate bills on RIL for the differential transportation cost arising out of revision in transportation rate during the period of Purchase Order, if any, or as advised by RIL in this regard.

15. **Delivered Cost –** The delivered cost shall comprise the sum of the administered price/rate of Ethanol, applicable transportation charges, and Goods and Services Tax (GST) at 5% prescribed under law.

    In the event of any revision in the administered price of Ethanol by the Government of India and/or PSU Oil Marketing Companies (OMCs), the revised price shall become effective from the date specified in the Press Information Bureau (PIB) release, the PIB Note, or as otherwise notified/advised by the Government of India and/or PSU OMCs to Reliance Industries Limited (RIL).

    Any change or revision in government-declared prices shall be applicable to all grades/feedstocks.

16. **Feedstock** - The list of acceptable feedstocks:
    - Sugarcane Juice / Sugar Syrup
    - B-Heavy Molasses
    - C-Heavy Molasses
    - Damaged food grains,
    - Maize,
    - Surplus rice sourced from FCI.
    - Others as permitted by Govt of India

    The allocation of ethanol from various feedstock shall be at the discretion of RIL. Suppliers agree that RIL reserves the right to place LOI/PO for the full quantity bid by the Suppliers or any part quantity and to decide the monthly allocation, at its sole discretion. No claim shall be made or maintainable on this account. Individual bids may be rejected or the entire Tender cancelled at the sole discretion of RIL, without any liability to RIL for the same.

17. **Shifting of allocated quantity** – In case of need, at the sole discretion of RIL, Suppliers may be asked to shift part of the allocated quantity of a particular terminal to any other terminal during the same ESY, by informing the Supplier well in advance.

18. **Procurement of additional quantity** - RIL may procure additional quantity up to 10% over and above the total allocated quantity across feedstock categories across locations from the Supplier on mutual consent basis. For calculation of 10% of additional quantity, total allocation of individual supplier can be considered.

19. **Non-Acceptance of LOI / Contract / Purchase Order –** RIL may take penal actions as deemed fit against Suppliers who do not honor the Letter of Intent (LOI) / Contract / Purchase order after the same is issued. Decision of the RIL in this regard will be final and binding on the Supplier.

20. **Security Deposit (Performance Bank Guarantee "PBG") –**

a) **Submission of PBG / Security Deposit:** Within fifteen (15) days from the issuance of a Letter of Intent ("LOI") or Purchase Order ("PO"), the Supplier shall provide security to cover its obligations under the PRC liability and the PO, either:
   i. by furnishing a Performance Bank Guarantee ("PBG") in accordance with the provisions herein; or
   ii. by permitting deduction of the applicable Security Deposit ("SD") amount from the initial invoices raised against the relevant PO(s) / LOI(s).

b) **Purpose:** Every SUPPLIER shall provide a PBG to RIL as a security to ensure SUPPLIER'S due and proper performance of the Purchase Order and observance of all the stipulations contained therein without any default.

c) **Form and Amount calculation**: Supplier can either submit a PBG or opt for deduction of security deposit amount from initial Invoices against respective order/s or LOI issued by RIL. This PBG shall be as per format attached as Annexure – 1, and terms and conditions of the Purchase Order. The amount of PBG to be submitted shall be: 3% of the Total Order Value (Basic price + Transportation + GST @5%) – for both Manufacturer and Aggregator. This PBG shall be submitted order wise for better processing and tracking.

d) **Time of Submission**: This PBG shall be STRICTLY submitted within 15 days from the date of Issuance of Purchase Order. Only in case RIL receives the PBG shall the RIL be bound to make payment for any supplies made by Supplier (and not otherwise). All bank costs associated with obtaining, furnishing and maintaining alive the PBG shall be borne and paid by the SUPPLIER.

e) **Extension / Variation**: In the event of extension in delivery dates, the validity of the PBG shall be extended upto the extension of time. If there is any change in the Purchase Order resulting in an increase in the Total Order Value, then the SUPPLIER shall amend the existing PBG promptly to increase the value of the PBG so as to meet required 3% of such increase (increased value) at Supplier's cost.

f) **Invocation / Encashment**: The RIL shall be entitled to encash the PBG and/or permitted to draw any and all claims of the RIL from such PBG including in the following events: -
   i. failure by the SUPPLIER to perform any of its obligations under the PURCHASE ORDER in accordance with the terms and conditions of the PURCHASE ORDER or promptly remedy a DEFECT;
   ii. any failure by the SUPPLIER to extend the validity or increase the value of the PERFORMANCE SECURITY as required;
   iii. any amount owed by Supplier to RIL in case PRC/ LD becomes applicable.

g) **PBG Validity**: The PBG validity for the ESY 25-26 should be till 30-11-2026 (i.e. one month from the end of the ESY) with a claim period till 31-05-2027 (i.e. six months from the PBG validity date).

h) **Non-Submission**:
   i. In case the supplier, does not submit the PBG, within 15 days of issuance of Purchase Order, RIL shall raise a corresponding debit in Supplier's account against the PBG amount.
   ii. The allocation for which PBG is not submitted will be considered as non-supply and applicable PRC will be deducted from (a) ethanol invoice payments of any location(s); and/or (b) any other Purchase Order between RIL Group and the Supplier or supplier; and/or (c) Security deposit of any location(s) submitted. In case the amount cannot be recovered in the current ESY, it will be carried forward to the subsequent ESY's also. Action(s) as deemed fit for recovery of the PRC, may be taken by RIL.

i) **Release**: Upon satisfactory performance of the SUPPLIER and after a confirmation that no claims or liabilities remain against the SUPPLIER, the PBG shall be returned within thirty days (30) from the date of end of validity period (or extended validity period) of the Purchase Order. In order to get a release of the PBG, the Supplier/ Supplier has to make an application to RIL in a particular format called Form P-29 (Annexure 15).

21. Price Reduction Clause (PRC or LD) –

a) Suppliers are informed that the order will stipulate an indicated quantity of Ethanol to be procured during the entire Purchase Order period. This quantity is an indicated quantity only and in order to enable the Supplier make his rough plan for supplies. However, firm quantities shall be placed by "indents" or "call-outs" by the respective Terminal of RIL. Time is the essence of the order / call-outs and These call-outs stipulate the requirements date/week/month wise. Suppliers are expected to meet the call-out quantities (indents) in full.

b) No Supplier/Supplier shall dump any ethanol at the RIL's location without a valid call-out. In case a Supplier does so, he will run the risk of penalties including holiday listing. The Call out quantity placed on Supplier will not exceed the PO quantity.

c) Price Reduction Clause will be calculated monthly basis, location wise and will be reconciled at the end of each quarter / supply period / ESY. The Supplier shall strictly adhere to the supply schedule and make attempts to achieve a supply performance of minimum of 95% of the monthly Call-out/ Indented quantities. However, in case a Supplier achieves a supply Performance of a minimum of 100% of the call-out quantity in each quarter of the supply period, no Liquidated Damages/ PRC shall be applied on the Supplier (keeping the overall lapse due to TT capacity limited up to 34 KL for the month aggregated for all POs issued in the quarter for a particular location).

d) Supplies of ethanol as per the quantity required by RIL in a timely manner is the essence of the tender/ contract / Order. Supply of less than 50% of the overall contracted quantity in one or more quarters will be considered as non-performance on the part of the Supplier and RIL may take penal actions as deemed fit. Decision of the RIL in this regard will be final and binding on the Supplier.

e) For any shortfall quantity of Supply (calculated on a quarterly calendar basis) the supplier/Supplier shall be liable for PRC/LD. Shortfall Quantity = 100% of Indented Quantity Minus Actual Supplies made, in any quarter. Supplier shall have no right to claim carry-forward of any shortfall quantity or inadequate supplies to any subsequent period.

f) An amount equivalent to 3% of the Landed cost i.e. Basic Cost + Transportation cost + applicable GST shall be payable by the Supplier for any shortfall quantity of Ethanol supplied during each Quarter and this amount shall be deducted from the payment due to the Suppliers and/ or by encashing PBG / security deposit, either under this Purchase Order or any other Purchase Order between RIL and Supplier. The Parties agree that the damage caused to the RIL due to any non-supply or short supply by Supplier will be of a much higher amount. However, the PRC/LD amount stipulated above represents only a small fraction of the damages which will be caused to RIL. Hence no objection shall be raised by Supplier on application of the PRC/LD.

g) However, there is any delay in placement of PO for reasons not attributable to the Suppliers; the monthly prorated indent shall be calculated after adjusting the supply period. Alternatively, the total PO quantity may be reduced proportionately on mutual consent.

h) Quarterly reconciliation should be completed within 30 days of end of each quarter. Responsibility of quarterly reconciliation lies with supplier. However, RIL will extend their support for reconciliation.

i) Any PRC or LD as per the LOI/PO/Contract will be deducted from: (a) ethanol invoice payments of any location(s); and/or (b) any other contract/Purchase order between RIL Group and the Supplier; and/or (c) Security deposit / PBG of any location(s) submitted at the time of Supplier registration. In case the entire PRC/LD amount cannot be recovered in the current ESY, the balance will be carried forward to the subsequent ESYs also. Action(s) as deemed fit for recovery of the PRC, may be taken by RIL.

22. Risk Purchase - RIL reserves the right to curtail or cancel the order either in full or part thereof if the Supplier fails to comply with the delivery schedule / Call-outs and other terms & conditions of the order. RIL also reserves the right to procure the same or similar material through other sources at Supplier's entire risk, cost and consequences. Further, the supplier agrees that in case of procurement by the RIL from other sources the differential amount paid by the RIL shall be on account of the supplier together with any interest and other costs accrued thereon for such procurement.

23. **Unsolicited Supply Liability -** Supplier shall make supplies only upon receipt of Indent/ Call-out from the Terminal. If any Supplier sends any supplies without any Indent/ Call-out, then the same will not be accepted by Reliance nor will the product/material be decanted/ unloaded. In such a situation, Supplier shall be responsible for all costs, risks, liabilities and safety or other issues arising out of any such delivery/ despatch without indent, and shall also be answerable to the respective Government/ Statutory authorities. Supplier shall indemnify and hold harmless Reliance and its officers against all costs and liabilities arising out of all its deliveries.

24. **Change of Distillery** - The Supplier who has multiple distilleries registered with RIL under the order, due to some issue in the original distillery, Supplier shall be allowed to change to alternate distillery (ies) during the period of Purchase Order with following conditions: -

    a) The alternate distillery (ies) can be in the same state or other state. Quantities so accepted from the alternate distillery, will be allocated by RIL to the needy locations.

    b) Certificate from state excise clearly mentioning the reason for non-supply of Ethanol from the original distillery.

    c) Certificate from state excise clearly mentioning the alternate distillery of the Supplier from which the pending quantity is proposed to be supplied. This pending quantity supplied by alternate distillery will be adjusted from allocation of original distillery.

    d) The transportation rate applicable shall be less than or equal to the rate as per original order / contract.

    e) Change of distillery is allowed for:

    - Cooperative distilleries under the administrative control of State Government.
    - Distilleries belonging to one company.
    - Distilleries belonging to the holding company or wholly owned subsidiary of the Supplier company.
    - Certificate from practicing chartered accountant/ company secretary needs to be submitted to establish that new Supplier is either a holding company or wholly owned subsidiary of the original Supplier company.

25. **Manufacturers for Aggregators-**

    a) **Initial incorporation of Manufacturers** – Supplier to submit list of manufacturers along with the commercial offer in the “Annexure - 6 Format for Offer Submission” ONLY. Submission in any other form or failure to provide the said list will render the offer invalid and it shall not be considered for evaluation.

    Mandatory Documents: Aggregator shall ensure that they submit the following documents for each and every supply made by them: -

    - GST Certificate having mention of unit & plant address in annexure of GST.
    - Valid PESO license copy.
    - Valid Consent to Operate (CTO) copy.
    - Details of above certificates in proper tabular format as below;

SN	SUPPLIER NAME As per GST Certificate	OFFICE ADDRESS Detailed Address with Pincode	FACTORY ADDRESS Detailed Address with Pincode	PESO VALIDITY Date	CTO VALIDITY Date	GST CERTIFICATE Number and Date
1						
2						

b) **Incorporation of Additional Manufacturers post issuance of orders** – In the event that an Aggregator seeks to incorporate any additional manufacturer after issuance of an order and during the course of ESY, the processing timeline shall not exceed fifteen (15) working days from the date of receipt of such request, provided all mandatory documents listed above are submitted in full and are valid.

Notwithstanding the above, during the processing of such requests, the Supplier shall ensure continuity of supplies from the existing approved manufacturers under the order and shall not interrupt or delay supplies. Failure to supply the required quantities against callouts during this period shall attract imposition of PRC as per the applicable contractual terms

26. **Mandatory documents required to be submitted for consideration under this tender –**
    - Manufacturing plant producing the ethanol must have valid PESO (Petroleum and Explosive Safety Organization) Licence clearly mentioning Class A product.
    - Manufacturing plant producing the ethanol must have valid Pollution Control Board –Consent order: Application for consent for operation clearly mentioning production of Absolute Alcohol or ENA (Extra Natural Alcohol) or SDS (Special Denatured Spirit) or RS (Rectified Spirit) or Spirit or Ethanol or Denatured Anhydrous Ethanol must be mentioned.
    - Manufacturing plant producing the ethanol should be Indigenous Manufacturer of Anhydrous Denatured Ethanol (Raw Material used for the SDAA should be indigenous only and necessary Affidavit cum Indemnity Bond confirming that Indigenous raw material is used for production of ethanol should be furnished
    - Manufacturing site visit to be allowed to RIL authorized personnel.
    - GST Registration certificate to be provided.
    - Each consignment of Ethanol must carry quality certificate as per manufacturing/tender specification.
    - Quality control at terminals to be done as per Ethanol IQCM.
    - Please ensure to add denaturants as prescribed by the regulatory authorities.
    - Form XI of PESO
    - Certificate of Modification of Tank (duly recognized and approved by PESO officials).
    - Comprehensive TT Modification Drawing

27. **Insurance** - Supplier shall always during the Term of the order, ensure that it has the adequate insurance coverage for any claim, transit, accident, damage to property, loss of life or any incident for which the Supplier is required to provide indemnity to the Company, under the Purchase Order. The Supplier shall from time to time, inform the Company about the status of Supplier's insurance coverage and the documentation relating to the same shall be submitted to the Company.

28. **Transfer of Title and Risk of product** - Ethanol is to be supplied through sealed calibrated Tank Trucks (calibrated by statutory agencies and complying to all statutory regulations) on a delivered basis to RIL's designated locations i.e., Own/Hired depots/Terminals as per the delivery schedule and ensure desired quantity and quality at the time of delivery. The Supplier will ensure that no malpractice with respect to Ethanol are being carried out in-transit or takes place en-route. Please note that timely delivery by the Supplier as per the delivery schedule is the essence of the Purchase Order. Title and risk of product shall pass from Supplier to RIL at the last permanent flange connection of the delivering Tank Truck at Tank Truck decanting area.

29. Evaluation / Order Award Criteria -

The following process shall be adhered to for evaluation and placing of purchase orders:

a) All Suppliers shall participate in E-bidding/negotiation process.
b) After E-bidding, the bids shall be evaluated, and quantity shall be finalized at the sole discretion of RIL.
c) RIL reserves the right to offer additional quantity to successful Suppliers on same terms & conditions during the Ethanol supply year.

30. Supply / Delivery of Ethanol -

a) All tank truck delivering Ethanol shall carry certificates specifying raw material from which Ethanol is manufactured as per State Government documentation in existence or as may come in future. Supplier shall comply with receiving state applicable terms and conditions of Excise Department. Supply shall be in line with "Industry manual on operations, quality & safety on anhydrous ethanol for automotive fuels" and "Industry quality control manual for non-aviation fuel" as may be amended from time to time.

b) For the Operational Safety of the location & Enroute Safety of the Tank Truck, supplier is required to provide all the Safety fittings including VTS, as per applicable Petroleum Rules implemented by the Government. All TTs delivering ethanol to RIL locations should meet OISD 167 guidelines. If the TT is found not meeting the above requirement the same may not be decanted & may be returned to the supplier. In such case, the supplier will be bound to replace the truck load with another TT load of same capacity at his own cost.

c) In case, any TT found with forged W & M Documents/ Dip rods, additional fittings, concealed chambers which amounts to shortage in the tank truck, penal action including monetary fine may be levied on the supplier. The decision of the RIL in this respect will be final and binding.

d) Ethanol is to be supplied through calibrated Tank Trucks (calibrated by statutory agencies and complying to all statutory regulations) on a delivered basis to RIL designated locations as per the delivery schedule and ensure desired quantity and quality at the time of delivery.

e) RIL reserves the right to verify calibration of any TT. In case any TT is observed with under calibration, the losses shall be booked to supplier. The Supplier will ensure that no malpractice with respect to Ethanol being carried takes place enroute.

f) Please note that timely delivery by the supplier as per the delivery schedule is the essence of the Order. In case product supplied is not in line with specifications, same will be taken back by supplier without any disputes, including obtaining necessary clearances from respective statutory authorities as applicable at his own cost and risk.

g) Following Actions are stipulated if any tank truck carrying ethanol to RIL Terminal locations is found with the irregularities:

SN	Type of malpractice / irregularity	Penalty against number of instances within 360 days		
		First	Second	Third

1	(a) Non-availability/ non-functioning of TT fire extinguisher. (b) Not wearing PPEs at OMC locations. (c) Improper / Non-functional safety fittings in the Tank Truck	TT shall be suspended for 14 days. However, the suspension can be revoked before 14 days by biofuel supplier, if the works are completed and certified by biofuel supplier.	TT shall be suspended for 21 days. However, the suspension can be revoked before 21 days by biofuel supplier, if the works are completed and certified by biofuel supplier.	TT shall be suspended for 30 days. However, Suspension cannot be revoked in this case before 30 days.
	Note: For any subsequent irregularity suspension of 30 days shall continue irrespective of the instance			
2	Accident at OMC location leading to injury of persons or damages to the facilities.	TT shall be suspended for 3 months along with recovery of applicable loss from the Supplier by concerned OMC	TT shall be restricted for use by RIL for 2 years along with recovery of applicable loss from Supplier by concerned OMC	
3	Non-availability of statutory licenses including PESO, RTO documents, Hazardous training etc	TT shall be suspended for 30 days. However, the suspension can be revoked before 30 days by biofuel supplier if the corrective action is taken and certified by biofuel supplier		
	Note: For any subsequent irregularity suspension of 30 days shall continue irrespective of the instance			
4	Fatal accident at the OMC location by the TT.	TT shall be restricted for use by RIL for 2 years.		
5	Irregularities under Legal Metrology Act and Rules	TT shall be suspended for 30 days.	TT shall be restricted for use by RIL for 2 years.	

31. **Return of Product (Ethanol)** - In case product supplied is not in line with specifications, same will be taken back by Supplier without any disputes, including obtaining necessary clearances from respective statutory authorities as applicable at his cost and risk.

32. **List of valid Documents for Tank Trucks during delivery of the product -**

    a) PESO License
    b) Manufacturer's Invoice (details should be as per issued Order)
    c) Calibration Certificate
    d) Dip Rod duly stamped by Department of Legal Metrology
    e) Insurance
    f) PUC
    g) Vehicle Fitness Certificate
    h) Ethanol shall be supplied in dedicated tank trucks meeting requirement of Class A petroleum products as per Petroleum Rules
    i) TREM Card
    j) Age of Tank Trucks as per Statutory Norms
    k) Standard Hose with flange for handling Class A petroleum product
    l) Common Manifold delivery line with standard flange

m) HAZCHEM Code (Displayed on three sides of each tank truck)
n) Any other statutory document as may be applicable from time to time"

33. List of valid documents for each Tank Truck Crew (Driver and Helper) -

a) Driving License with Hazardous Goods training endorsement
b) Helper (with Photo Identity Proof)
c) Letter of Authority (for Driver and Helper) on Supplier's Letterhead
d) Personal Protective Equipment (Safety Helmet, Safety Shoes, Goggles, Cotton Hand Gloves, Ear Plugs) as applicable
e) COVID19 Vaccination Certificate (Driver and Helper)
f) Any other statutory document as may be applicable from time to time.

34. Antecedents Certificate - Supplier shall engage only such TT (Tank Trucks) crew whose Antecedents has been verified and certificate issued by Police. This will be verified by locations for entry of Ethanol TT crew into RIL location.

For the Operational Safety of the location & Enroute Safety of the Tank Truck, Supplier is required to provide all the Safety fittings, as per applicable Petroleum Rules implemented by the Government. If the TTs are found without required safety fitting, it may not be decanted & returned to the Supplier at his own cost and risk.

In case any discrepancy is observed in the vehicle and / Or its documents presented to RIL during the Purchase Order, following penal action shall be taken.

a) Has indulged in malpractices such as wrong calibration, alteration of standard fitting etc. of the vehicle - Action - 1 year exclusion of vehicle including tank truck crew
b) Has submitted fake, false or forged documents / certificates for vehicle - Action - 1-year exclusion of vehicle including tank truck crew.

35. Right to Withdraw the Tender and Accept / Reject Any Bid -

a) This Tender may be withdrawn, suspended or cancelled by the RIL at any time without assigning any reasons and without incurring any liability on such account. RIL further reserves the right, at its complete discretion, to reject any or all the Bids without assigning any reasons whatsoever and without incurring any liability on any account. The decision of the RIL shall be final and binding.
b) RIL reserves the right to interpret the Bid submitted by the Supplier in accordance with the provisions of the Tender and make its own judgment regarding the interpretation of the same. In this regard, RIL will have no liability towards any Supplier. The decision of RIL in this respect shall be final and binding on the Supplier. No Supplier shall have any recourse of action against the RIL with respect to the selection process.
c) RIL reserves its right to vary, modify, revise, amend or change any of the scope, specifications, terms and conditions of the Bid The decision regarding the acceptance of the Bid by the RIL shall be final and binding.
d) RIL reserves the right to reject any Bid if the Bid is incomplete or fraudulent or suffers from any unauthenticated deletions, cuttings, insertions, over-writings etc.
e) The Supplier is advised to read carefully all the instructions and conditions appearing in this Tender Document and understand them fully. All information and documents required as per the Bid Document must be furnished by the Supplier. Failure to provide the information and / or documents as required may render the Bid as technically unacceptable. The decision of the RIL in this regard shall be final and binding.
f) The Supplier shall be deemed to have examined the Tender Document carefully, to have obtained necessary information in all matters whatsoever that might affect carrying out the Works in line with

the scope of work specified elsewhere in the document at the offered rates and to have satisfied the sufficiency of this Bid. The Supplier shall be deemed to know the scope, nature and magnitude of the Works and the requirement of materials, equipment, tools and labour involved, wage structures and as to what all Works, the Supplier has to complete in accordance with the Bid Documents irrespective of any defects, omissions or errors that may be found in the Bid documents including the Specifications.

36. State Specific Excise Rules & Regulation -

a) If any fee is payable to state excise licensing authority on actual in transit shortages of denatured ethanol, such amounts shall be deductible from invoice/s of ethanol Suppliers at actuals.

b) Supply source shall meet the requirement or provide required inputs wherever applicable as per storage license conditions.

c) Suppliers to share copy of state excise storage license wherever applicable.

d) Suppliers to coordinate with state excise department in receiving location excise jurisdiction for NOCs, permits, applicable terms and conditions etc. as may be applicable to expedite necessary clearances and timely supplies.

37. Governing Laws - The laws of Union of India shall govern all matters concerning the tender. Any issue arising related to the tender, or the selection process shall be adjudged by the courts in Mumbai, India alone. RIL reserves the right to accept or reject, any or all bids received at its absolute discretion without assigning any reason whatsoever.

38. Termination for Convenience - RIL may, by written notice of 14 days sent to the supplier, cancel the Order, in whole or part, at any time for his convenience. The notice of cancellation shall specify that cancellation is for the RIL's convenience, the extent to which performance of supply under the order is cancelled and the date upon which such cancellation becomes effective.

The quantity of Ethanol which is ready for shipment within 10 days after the Supplier's receipt of notice of cancellation shall be purchased by the RIL at the order terms and prices. For the remaining quantity of ethanol, the RIL may opt: -

a) To have any portion completed and delivered at the order terms and prices
and / or
b) To cancel the remainder and pay to the supplier an agreed amount for partially completed goods and materials and parts previously procured by the supplier.

39. Denaturants - The denaturant should be added with Ethanol in suitable dosage as per IS: 4117 in line with IS-15464 and as per prescribed Excise regulation from time to time conforming to the automotive fuel requirements. Denaturants may be considered as a part of Ethanol and component of the fuel. Ethanol should not have more than 0.4% max impurities including permitted denaturants. These denaturants should not have detrimental effect on specification and stability of Motor Gasoline.

Some of the Prohibited denaturants for Ethanol that cannot be used are methanol, pyrroles, turpentine, ketones, sand tars (high- molecular weight pyrolysis products of fossil or non-fossil vegetable matter). Subject to the effect of the added denaturant, anhydrous ethanol shall comply with the requirements for general purposes prescribed for ethyl alcohol.

The denaturants should be premixed at Ethanol manufacturer end before transporting the Ethanol to Oil Company premises. The name and dosage of the denaturants used should be clearly mentioned on the delivery documents duly endorsed by State Excise Authorities wherever state excise control exists, or otherwise by the authorized person in the distillery. For Gujarat receiving location, ONLY 0.2% Crotonaldehyde and 50 ppm bitterant to be used as denaturant.

40. Communication Protocol -

A) **For any Technical requirement and Documentation related queries**, the SUPPLIER shall correspond with the Engineer-In-Charge as detailed below:

a) Mr. Balaji Ganta at Tel No: 9908422224, E-mail: Balaji.Ganta@jiobp.com
b) Ms. Rachita Chatterjee - Tel No: 9819730954, E-mail: Rachita.Chatterjee@jiobp.com

B) **For any Purchase order / Commercial Terms and Conditions related queries**, the SUPPLIER shall correspond with.

a) Mr. Chetan Gogawale Tel. No. 9967547502 E-Mail: chetan.gogawale@jiobp.com
b) Mr. Kapil Jain Tel. No. 9967011369 E-Mail: kapil.jain@jiobp.com

41. Terminal-wise requirement in KL (Kilo litres / thousand litres) -

SN	Terminal	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	ESY25-26
1	**Bhopal**	4600	7040	7320	6640	7520	9000	9160	11560	11480	9920	10040	10520	**104800**
2	**Rewari**	2440	3640	3880	3720	4120	3720	3920	5080	5120	5400	5640	6160	**52840**
3	**Kanpur**	3160	4600	5000	4720	5360	4760	5040	6600	6640	7080	7400	8200	**68560**
4	**Chennai**	1000	1440	1560	1440	1680	1400	1480	1840	1800	1880	1920	2200	**19640**
5	**Haldia**	1760	2640	2840	2760	3040	3440	3560	4600	4680	4840	5040	5440	**44640**
6	**JNPT**	2400	3440	3800	3480	4120	3440	3640	4720	4600	4920	5120	5920	**49600**
7	**Mangalore**	480	680	840	720	960	720	840	1120	1120	1240	1360	1680	**11760**
8	**Cochin**	1040	1520	1720	1560	1840	1480	1560	2040	1960	2080	2160	2520	**21480**
9	**Kakinada**	920	1320	1440	1320	1520	1240	1280	1640	1560	1640	1680	1960	**17520**
10	**Vizag**	800	1160	1320	1240	1480	1320	1440	1960	2040	2280	2440	2800	**20280**
11	**Jamnagar**	5760	8440	9000	8200	9360	8520	8800	11200	11000	11400	11680	12800	**116160**
12	**Numaligarh**	120	120	200	120	240	160	200	280	280	320	400	520	**2960**
13	**Kanech**	1920	2760	3000	2760	3160	2680	2800	3560	3480	3680	3800	4280	**37880**
14	**Siliguri**	840	1240	1360	1280	1440	1280	1320	1680	1680	1760	1840	2040	**17760**
	Total	**27240**	**40040**	**43280**	**39960**	**45840**	**43160**	**45040**	**57880**	**57440**	**58440**	**60520**	**67040**	**585880**

ANNEXURE 10: ANTI BRIBERY AND ANTI CORRUPTION

Definitions:

“Affiliate” means –

(i) a Person which directly or indirectly controls a Party.
(ii) a Person which is directly or indirectly controlled by a Party; or
(iii) a Person that is under common control with a Party.

For the purposes of this definition of “Affiliate”, “control” means either ownership by one Person of the largest or controlling percentage of the voting securities or interests of the other Person, or the power to direct, administer and dictate policies of the other Person, or control the composition of the board of directors or managers, by virtue of any contractual arrangements or otherwise, and the term “controlled” shall have a corresponding meaning.

“Associated Person” means in relation to a Party or any Government Official, any Person who is an agent, servant, representative, director, officer or employee of such Person.

“Company” means Reliance Industries Limited, its Affiliates, Subsidiaries, successors and assigns.

“Supplier” means the PERSON identified on the face of the PURCHASE ORDER as the ‘SUPPLIER’ and shall

include such PERSON’S successors and permitted assigns.

“Governmental Authority” means any local, regional, state, federal or central government, governmental agency, department, ministry, commission, board, bureau or any other administrative or judicial or quasi-judicial authority, regulatory authority or instrumentality thereof.

“Government Official” means, whether appointed, elected or otherwise any:

(a) officer or employee of a government or any department, agency or instrumentality of a government.
(b) person acting in an official capacity or exercising a public function for or on behalf of a country or territory (or any subdivision of such a country or territory) or a government or any department, agency, enterprise or instrumentality of a country or territory (or any subdivision of such a country or territory) or a government.
(c) officer or employee of a company or business which is majority owned or controlled by a government.
(d) officer, employee or agent of a public international organization such as the World Bank or United Nations; and/or
(e) officer or employee of a political party or any person acting in an official capacity on behalf of a political party.

“Law” means all federal, national, central, state, municipal and/or local legislation, ordinances, rules, regulations, statutes, bylaws, administrative requirements, notifications published in official gazettes, registration requirements, permits and other laws of any Governmental Authority, orders of any court, tribunal or any other judicial body, and any other instrument or pronouncement having the force of law as may be issued and be in force from time to time.

“Party” means either Company or Supplier, as the context requires, and “Parties” means both Company and Supplier.

“Person” means any natural person, firm, corporation, company, voluntary association, partnership, joint venture, trust, limited organization, competent authority or other entity including either Party, their Affiliates and Associated Persons.

“Purchase Order” means Purchase Order pursuant to which the Supplier has agreed to provide service in accordance with the general conditions of Purchase Order and all other Attachments, Exhibits, Annexures and amendments to Purchase Order in accordance with its terms.

1. Each of the Parties represents and warrants to the other Party that, in the past five years prior to the date of

the Purchase Order, neither it nor, to the best of its knowledge, any of its Affiliates or Associated Persons, in connection with the Purchase Order,

a. has engaged in any activity, practice or conduct, which will amount to corruption including but not limited to,

i. paying, offering or offering to give, promising or agreeing to give, or authorizing the payment (directly or indirectly through any third party) of any monies, consideration of any kind or anything of value, to (a) any Government Official in order to obtain or retain business or to influence official action, or (b) or any of the other Party's Affiliates or Associated Persons or any other Person, in each case where such activities have the purpose or effect of commercial bribery, or acceptance or acquiescence in kickbacks or other unlawful or improper means of obtaining or retaining business, or taking or refraining from taking any action as an improper inducement or a reward for any act or decision; or

ii. receiving, extorting or soliciting, any monies, consideration of any kind or anything of value for any undue act or decision; or

b. has directly or indirectly engaged in any other acts or transactions in each case, in violation of or inconsistent with the Prevention of Corruption Act, 1988 as may be amended, re-enacted, replaced or consolidated from time to time and in relation to the offence of abetment, Indian Penal Code 1860 as may be amended, re-enacted, replaced or consolidated from time to time, or any other applicable anti- bribery or anti-corruption Law, which has as its objective, the prevention of corruption.

2. Each of the Parties further represents and warrants to the other Party that, in the past five years prior to the date of the Purchase Order, neither it nor, to the best of its knowledge, any of its Affiliates or Associated Persons:

a. has directly or indirectly engaged in or facilitated any activity which will amount to money laundering, including without limitation, smuggling, terrorism and terrorist financing, conversion, concealment or disguise to make appear as legitimate, or acquisition, possession or use, of any economic advantage or property obtained or suspected to have been obtained from or in connection with any category of offences designated under any applicable anti-money laundering or other applicable Law; or

b. has violated any provisions of the Prevention of Money Laundering Act, 2002, as may be amended, re-enacted, replaced or consolidated from time to time, or any other applicable anti-money laundering Law, which has as its objective the prevention of money laundering.

3. Each of the Parties further undertakes to the other Party that neither it nor any of its Affiliates or Associated Persons during the course of this agreement will act in a manner that renders the representations and warranties contained in Article 1 or 2 above incorrect, untrue or misleading.

4. If, in the reasonable judgment of either of the Parties, the other Party is in breach of its representations and warranties under Article 1 or 2 above, and/or undertaking in Article 3 above, the non-breaching Party shall have, without prejudice to any other right or remedy legally available to it, the right to either:

a. require the other Party to undertake any and all requisite measures to remedy or rectify such breach; and/or

b. terminate the Purchase Order/Purchase Order and recover any loss suffered by the non-breaching Party resulting from such termination; and/or

c. recover in full of the breaching Party any other loss sustained by the non-breaching Party as a consequence of any such breach, whether the Purchase Order/Purchase Order has been terminated or not.

d. Supplier further represents and warrants to comply with all of the aforesaid anti-corruption and anti-money laundering Laws and undertakes to indemnify the Company, its Affiliates and Associated Persons against any loss or damages suffered on account of any failure to comply with the aforesaid Laws.

5. Reporting Mechanism:

If Supplier or any of its Affiliates or Associated Persons becomes aware of or reasonably suspects a violation or potential violation of Articles 1, 2 and 3 above, by either of the Parties to this agreement, such Persons may report the same to the Company:

a) by email to RIL.Ethics@jiobp.com; or

b) by telephone to the Whistle-blower Hotline -+91- 22 79670216; or

c) by letter addressed to the Ethics & Compliance Task Force, marked "Private and Confidential", and delivered to the Chairman of the Ethics & Compliance Task Force, Reliance Industries Limited, Reliance Corporate Park, Navi Mumbai 400701

d) Moreover, in exceptional cases, Suppliers have a right to make protected disclosures directly to the Chairman of the Audit Committee as follows:

a) by email to RIL.Audit@jiobp.com; or

b) by letter addressed to the Audit Committee, marked "Private and Confidential", and delivered to the Chairman of the Audit Committee, Reliance Industries Limited, Reliance Corporate Park, Navi Mumbai 400071.

6. Protection:

If Supplier or any of its Affiliates or Associated Persons refuses to pay or offer a bribe or raises concerns, or report any wrongdoing to the Company, such Person will not face any form of retaliation from the Company. The Company encourages openness and will support anyone who raises genuine concerns about any corrupt practices, in good faith.

ANNEXURE 12: SUPPLIER CODE OF CONDUCT

At Reliance Industries Limited (RIL), we consider our Suppliers to be our key strategic partners and we are committed to strengthening our relationship with them.

Our Supplier Code of Conduct (“Code”) portrays our belief in our Suppliers that our Suppliers will achieve and adhere to RIL’s core values – Integrity, Responsible, Sustainable and Ethical business to achieve highest Reliability, timely Delivery, agreed Quality level and flawless Execution.

RIL is committed to drive success with responsible, sustainable and ethical business practices and is aware that it can achieve these values and goals only when its Suppliers partner with RIL in this objective, by adhering to and complying with Supplier Code of Conduct. Compliance with this Code is an integral part of your commitment to being a preferred business partner of RIL.

I. SCOPE

This Code is applicable to all current and potential Suppliers, which shall include technology licensors, software licensors, service providers, manufacturers, Suppliers, consultants, Suppliers of any tier (including sub-Suppliers), who intend to provide any licenses, software, goods or services to RIL, which shall refer to and include Reliance BP Mobility, its subsidiaries and affiliates, joint ventures, business partners. The term “employees” wherever used in this Code shall refer to directors, officers, full or part time employees, workers, trainees, temporary workers, contract employees, agents, representatives, distributors, intermediaries and natural person consultants of the Suppliers.

We expect the Suppliers at a minimum, to comply with the standards set forth in this Code and also require their service providers and business partners to do the same. Compliance with this Code is in addition to and not in lieu of any standards or obligations set forth in applicable laws, requests for proposals, bid documents as well as agreements between the Suppliers and RIL.

II. STANDARDS

1. Compliance with Laws and Regulations

   We expect the Suppliers to comply with all laws and regulations applicable in connection with the order execution for RIL. The Suppliers must operate in full compliance with the laws, rules and regulations of the countries in which they operate, including laws relating to anti- bribery and anti-money laundering, competition, export control and insider trading, labour laws and health, safety and environment (HSE).

2. Labour and Human Rights Standards

   We expect the Suppliers to conduct their activities in a manner that respects human rights and dignity of their employees, stakeholder and business partners, including but not limited to:

   - No employment of child labour.
   - No engagement or employment of people against their own free will (forced labour).
   - No discrimination in hiring and employment practices against any employee based on race, color, caste, age, gender, sexual orientation, ethnicity, disability, pregnancy, maternity, religion, political affiliation, national origin, or marital status, union membership or any other criteria.
   - Compliance with all applicable laws and regulations on wages, benefits and overtime, working hours, employment practices and labour conditions in the countries of operation.
   - Treating all employees with dignity and respect and ensure that there is no harassment (whether physical, mental or sexual), punishment or bullying at the workplace.
   - Respect for employees’ privacy and identity, including not confiscating employees’ identity

or travel documentation.

- Compliance with collective bargaining agreements with employees and employee unions and respect employees' rights of collective association as permitted by law, and.
- Identifying, minimizing and mitigating any negative effects of business or business operations on rights of various communities.

3. Occupational Health and Safety

Ensuring health and safety is a paramount requirement of RIL. We expect the Suppliers to provide a healthy and safe working environment for their employees, Suppliers, partners and others who may be affected by their activities, including (i) safe design and operation (ii) access to safe and hygienic sanitation and access to potable water, (iii) provision of appropriate safety gear (including PPE) and preventive mechanisms and protocols for minimizing occupational and safety hazards through training and awareness (iv) emergency preparedness and training, and (v) put in place mechanism to (a) stop work immediately in the event of any accident, injury or unsafe condition so that appropriate action can be taken and (b) ensure communication of all applicable health and safety standards and obligations.

4. Environmental Protection and Conservation

We expect the Suppliers to uphold the core values of environmental protection and conservation and conduct business in an environmentally sensitive way such that any environmental impact of their designs, products, services, manufacturing processes, emissions and waste is minimized, including by (i) responsible treatment and management of discharges, emissions and wastes generated from their operations (ii) encouraging adoption of sustainable solutions where possible and (iii) complying with relevant environmental legislation and international conventions and standards.

5. Business Integrity

We expect the Suppliers to conduct business in a transparent, honest and ethical manner. We do not tolerate bribery or corrupt practices. The Suppliers shall formulate, communicate and enforce on their employees and sub-Suppliers, clear policies and procedures relating to bribery and corruption, including in particular the giving and taking of gifts, entertainment, hospitality or anything else of value to RIL or persons representing RIL in any way.

We expect the Suppliers to implement policies to prevent, identify and report any dealings with illegal funds or other money laundering activities in any way.

We expect our Suppliers to follow fair competition practices to earn our business and not indulge in any anti-competitive or unfair trade practices, including collusion, price fixing or restriction of supply, in any form.

6. Conflict of Interest

We expect the Suppliers to work in an ethical and transparent way in their dealings with RIL. To this end, the Suppliers shall disclose any actual or apparent conflicts of interest arising from the personal relationships and/or business interests of any owners, major shareholders, directors, key employees in the Supplier's organization with (i) any employees of RIL, or (ii) employees of RIL who have retired, separated from RIL for less than one year. For instance, such disclosure shall include detailed disclosure of such relationships or association with such RIL persons and also provide and update, as required, the Conflict-of-Interest Declaration Form.

7. Confidentiality and Protection of RIL Property

The Suppliers shall have effective policies, systems and procedures regarding (i) use of any RIL assets, including any equipment, materials, laptop, and ensure that they are utilized for the purposes of performing any work for RIL, (ii) classification, identification, protection, sharing and transfer of confidential and proprietary information and intellectual property provided by RIL. In addition, Supplier shall comply with obligations of non-infringement, restricted use, secrecy and transfer of RIL's confidential information and intellectual property as per the applicable agreements with RIL and shall promptly report any security breaches or incidents that is likely to affect any RIL provided information.

8. Ethical Sourcing of Materials

We expect the Suppliers to use reasonable diligence with respect to sourcing of raw materials to execute RIL order and to ensure that such sourcing does not benefit private or other groups that perpetrate human rights abuses and create violent conflict, in connection with the supply of goods and services.

9. Data Protection and Privacy

The Suppliers shall (i) comply with all laws in all such jurisdictions as enjoined by your operations relating to collection, processing and transfer of personal and personally identifiable information, (ii) implement information security systems and report any incidents of violation or disclosure of confidential or personal data.

10. Social Media

The Suppliers shall ensure that posts on social media (including their employees) are in a compliant and responsible manner, such as not posting (i) confidential or proprietary information of RIL, including not posting information relating to work that they are performing for RIL (ii) derogatory, inflammatory, disrespectful, obscene, threatening, abusive or malicious content about RIL.

11. Third Party Representative

The Suppliers shall not hold out or represent itself as the representative, agent or partner of RIL without the express consent in writing of RIL in this regard and where so permitted, shall strictly comply with the instructions or standards imposed by RIL in this regard.

Further, RIL does not use any middlemen, intermediaries or agents for any procurement of goods and contracting of services. The Suppliers are advised not to approach or use any sources who advise otherwise in connection with approaching RIL for any business proposals.

III. IMPLEMENTATION, COMPLIANCE

1. Communication and Awareness

The Suppliers shall clearly communicate the requirements of the Code and how it translates into business practices and operations to all its employees, sub-Suppliers, business partners who provide any services or support to RIL or any RIL's projects or orders and shall put in place management systems to monitor the compliance and violation of the standards set forth in this Code.

2. Records, Audit and Non-Compliance

The Suppliers shall maintain accurate books and records, including but not limited to (i) document retention policies to comply with regulatory requirements, and (ii) regarding compliance with the standards set forth in this Code.

We expect the Suppliers to internalize and institutionalize the standards of business practices and operations as set forth in this Code. Failure to comply with the standards set forth in this Code or implementation of any corrective measures will entitle RIL to (i) investigate the reported and other suspected breaches; The Suppliers shall provide all assistance requested by RIL in this regard, and implement corrective measures to rectify the breaches, and (ii) notify appropriate authorities or regulators.

3. Disclosure and reporting

The Suppliers shall promptly disclose to RIL any actual or suspected incidents of violations of this Code, whether by any of its own or RIL's employees and shall cooperate with and provide assistance to RIL in conducting inquiries, investigations into any past or current incidents or activities that could potentially be in violation of this Code.

4. Whistleblower's Policy

We expect the Suppliers to have a whistleblowers policy to facilitate reporting of ethical violations within the organization and extend the same to reporting of any actual or suspected incidents of violation of this Code.

IV. REPORTING TO RIL

Any disclosures and reporting regarding any ethical practice concerns or violations of the Code may be made, in good faith, and on a confidential basis, to Ethics & Compliance Task Force as under:

a) by email to RIL.Ethics@jiobp.com; or

b) by telephone to the Whistle-blower Hotline -+91- 22 79670216; or

c) by letter addressed to the Ethics & Compliance Task Force, marked "Private and Confidential", and delivered to the Chairman of the Ethics & Compliance Task Force, Reliance Industries Limited, Reliance Corporate Park, Navi Mumbai 400701

d) Moreover, in exceptional cases, Suppliers have a right to make protected disclosures directly to the Chairman of the Audit Committee as follows:

a) by email to RIL.Audit@jiobp.com; or

b) by letter addressed to the Audit Committee, marked "Private and Confidential", and delivered to the Chairman of the Audit Committee, Reliance Industries Limited, Reliance Corporate Park, Navi Mumbai 400071.